

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Thursday, October 19, 2023 at 1:00 p.m. at 3650 E. 1st
Avenue, Suite 200, Denver, CO 80206

Attendance

The special meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James M. Sullivan
Michael R. Seeley

Also present were Elizabeth A. Dauer, Esq., Seter & Vander Wall, P.C.; Kay Hamel, District Accountant; and Richard Hamel, District Maintenance Supervisor.

Call to Order

Director Sullivan convened the regular meeting at 12:56 p.m., noting that a quorum of the Board was present and had confirmed their continuing qualification to serve as Directors.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his contract to purchase property located within the District, and his association with Brookhill VII, LLC, developers in the District.

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This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Sullivan had disclosed his contract to purchase property located in the District, and his association with Sullivan Group Incorporated, and Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the September 15, 2023 regular meeting were approved as presented.

Financial Matters / Payment of Claims

Ms. Hamel presented the District's financial report for the period ending September 30, 2023. Director Sullivan inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the directors; and, the District remains capable of paying its obligations through 2023. Upon motion made by Director Sullivan, the financial report was accepted as presented.

Ms. Hamel presented the draft 2024 budget for consideration and discussion. The Board then engaged in discussion regarding Proposition HH.

Dog Park/ Park Improvement Project

The Board discussed the preferred contractor to perform the topographical survey of the Westglenn Park. Upon motion made, seconded and unanimously carried, the Board approved commissioning a topographical survey in an amount not to exceed \$12,000.

Attorney Report

Ms. Dauer discussed HB21-1110 compliance requirements for District websites. The Board directed counsel to inquire whether the current website administrator could achieve accessibility compliance standards for the District website.

Park Update/Maintenance Status Report

Mr. Hamel shared photos of the Westglenn Park. He discussed that the Park is undergoing winter prep measures, including the grass being cut and aeration. He noted that the water will be shut off at the beginning of November.

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Other Business

The Board confirmed its availability to attend the November 17, 2023 regular meeting.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 1:30 p.m.



Secretary for the Meeting