

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Friday, June 19, 2020, at 11:00 a.m. at 3650 E. 1st
Avenue, Suite 200 Denver, CO 80206.

Attendance

The regular meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James Sullivan
Michael Seeley

Also present were Elizabeth A. Dauer, Esq., Seter & Vander Wall, P.C.; Kay Hamel, District Accountant; and Richard Hamel, District Maintenance Supervisor.

Call to Order

Director Sullivan convened the regular meeting at 11:05 a.m., noting that a quorum of the Board was present and had confirmed their continuing qualification to serve as Directors.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his interest as an owner of property located within the District, and his association with Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda

RECORD OF PROCEEDINGS

that may affect his interests.

Director Sullivan had disclosed his interest as an owner of property located in the District, and his association with Sullivan Group Incorporated, and Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the May 15, 2020 regular meeting were approved as presented.

Financial Matters / Payment of Claims

Ms. Hamel presented the District's financial report for the period ending May 31, 2020. Director Sullivan inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the directors; and, the District remains capable of paying its obligations through 2020. Upon motion made by Director Sullivan, the financial report was accepted as presented.

Dog Park Project

Director Sullivan noted that a survey and TOPO have been ordered from Columbine Surveying. He noted that he intends to start getting bids from planners to be discussed at subsequent meetings. Director Sullivan requested that Mr. Hamel contact the City of Westminster to obtain an estimate for the cost of irrigation tap fees.

Attorney Report

Ms. Dauer discussed the Norris Design walk connection planting plan for the Builder's Square redevelopment and compared it to the plan commissioned by MAA. She noted that the plans were nearly identical. Director Sullivan requested that Ms. Dauer confirm that all trees on the Norris Design plan will be included in the MAA plan.

Ms. Dauer noted that she contacted the City of Westminster concerning the status of the proposed Brookhill Towne Center development. She learned that the Preliminary Development Plan ("PDP") amendment was brought before the City Council with the request to add residential as an allowed land use to the PDP.

RECORD OF PROCEEDINGS

Director Sullivan requested that counsel contact the City of Westminster to inquire regarding the permits required for the dog park.

Park Update/Maintenance
Status Report

Mr. Hamel presented pictures of the Builder's Square redevelopment construction. He discussed the high number of locate requests due to the construction and other utility providers. He noted that tree pruning is underway.

Other Business

The directors confirmed their availability for the next regular meeting on July 17, 2020.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:36 a.m.



Secretary for the Meeting