

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

WESTGLENN METROPOLITAN DISTRICT

Held: Tuesday, November 16, 2021 at 11:00 am at 3650 E.
1st Avenue, Suite 200 Denver, CO 80206

Attendance

The special meeting of the Board of Directors of the Westglenn Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:

James M. Sullivan- President

Michael R. Seeley- Secretary/Treasurer

Also present were Elizabeth A. Dauer, Esq., Seter & Vander Wall, P.C.; Kay Hamel, Manager of Finance; and Richard Hamel, District maintenance supervisor.

Call to Order

Director Sullivan convened the special meeting at 11:08 a.m., noting that a quorum of the Board was present and had confirmed their continuing qualification to serve as Directors.

Disclosure Matters

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Directors specifically noted that they are members of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his interest as an owner of property located within the District, and his association with Brookhill VII, LLC, developers in the District.

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This disclosure is associated with approval of items on the agenda that may affect his interests.

Director Sullivan had disclosed his interest as an owner of property located in the District, and his association with Sullivan Group Incorporated, and Brookhill VII, LLC, developers in the District. This disclosure is associated with approval of items on the agenda that may affect his interests.

Approval of Minutes

Upon motion made, seconded and unanimously carried, the minutes of the October 29, 2021 special meeting were approved as presented.

Financial Matters / Payment of Claims

Ms. Hamel presented the District's financial report for the period ending October 31, 2021. Director Sullivan inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the directors; and, the District remains capable of paying its obligations through 2021. Upon motion made by Director Sullivan, the financial report was accepted as presented.

The Board confirmed that the public hearing on the proposed 2022 budget was set for Monday, December 13, 2021 at 11:00 a.m.

Dog Park Project

Director Sullivan reported that Dennis B. Polk stated that he had received no correspondence from the City of Westminster after the meeting regarding the dog park. The Board discussed the status of the dog park project and requested that Ms. Dauer send a letter to the contractor selected to complete the proposed dog park construction formally notifying the contractor that the District was not proceeding with the project as originally conceived at this time.

Attorney Report

None at this time.

Park Update/Maintenance Status Report

Mr. Hamel presented photos on the connection that is being constructed between the Westglenn Park and the Westglenn Apartments. He discussed that the water has been shut off in that area due to the construction. He discussed that winter watering will be completed earlier this year and that, as is customary, there will be stretches of grass that will need to be replaced. Mr. Hamel also stated that the park looks good.

Other Business

The board determined to cancel its regular December meeting

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and hold a meeting on December 16, 2021. The Board also determined to hold its annual holiday luncheon immediately following the 2022 budget meeting on December 13, 2021.

Adjournment

There being no further business to come before the Board, and upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 11:37 a.m.


Secretary for the Meeting
