

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WESTGLENN METROPOLITAN DISTRICT  
HELD  
FRIDAY, SEPTEMBER 20, 2024

A regular meeting of the Board of Directors of the Westglenn Metropolitan District was convened on Friday, September 20, 2024 at 10:40 a.m. at 7400 E. Crestline Circle, Suite 210, Greenwood Village, Colorado 80111.

ATTENDANCE

Michael R. Seeley  
Vacancy  
Vacancy  
Vacancy  
Vacancy

Also present were:

Elizabeth A. Dauer, Esq., Seter, Vander Wall & Mielke, P.C.  
Kay Hamel, District Accountant  
Richard Hamel, District Maintenance Supervisor

CALL TO ORDER

Director Seeley convened the regular meeting at 10:40 a.m.

DISCLOSURE MATTERS

The Board had been previously advised that pursuant to Colorado law, certain disclosures by the Board members might be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of written disclosures previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. The Director specifically noted that he is a member of a limited liability company that purchased additional ground located in the District on September 30, 1999, in an arms-length transaction. The Board determined that the participation of the member present was necessary to obtain a quorum or otherwise enable the Board to act.

Director Seeley reported he had disclosed his contract to purchase property located within the District, and his association with Brookhill VII, LLC, developers in the District. The Board confirmed the presence of a quorum.

APPROVAL OF MINUTES

Upon motion made, seconded and unanimously carried, the minutes of the August 16, 2024 regular meeting were approved as presented.

FINANCIAL MATTERS/PAYMENT OF CLAIMS

Ms. Hamel presented the District’s financial report for the period ending August 31, 2024. Director Seeley inquired of Ms. Hamel who confirmed that all accounting continues to be maintained according to GAAP, there were no unusual transactions during the time period, there were no transactions involving the Directors; and, the District remains capable of paying its obligations through 2024. Upon motion made by Director Seeley, the financial report was accepted as presented.

Ms. Hamel discussed that she is working on the 2025 draft budget and will deliver same by the statutory deadline. Director Seeley requested that the bank statements be included in the monthly financial meeting materials presented by Ms. Hamel.

DIRECTOR MATTERS

There were no Director matters reported.

ATTORNEY MATTERS

Ms. Dauer provided an update on various legislative matters relevant to the 2025 budgeting process.

MAINTENANCE UPDATE

Mr. Hamel reported that he is monitoring overwatering in the park and has discussed this with District landscaping contractors. Director Seeley reported that he recently visited the park and that it looks very good. Director Seeley requested that Mr. Hamel provide a picture of the new no parking signs installed by the City. Mr. Hamel reported that landscaping is starting to cut grasses and is hand weeding. He also reported that they decided to postpone planting two new trees until next year.

OTHER BUSINESS

The Board confirmed its availability for the October 18, 2024 meeting.

ADJOURNMENT

There being no further business to come before the Board, and upon motion duly made and unanimously carried, the meeting was adjourned at 11:01 a.m.

*/s/ Michael R. Seeley* \_\_\_\_\_  
Secretary for the Meeting